Dialysis Facility Emergency Preparedness

October 28, 2009
Quality Insights Renal Network 3
494.60(d) contains specific certification requirements in regard to emergency preparedness.

(d) **Standard: Emergency preparedness.** The dialysis facility must implement processes and procedures to manage medical and nonmedical emergencies that are likely to threaten the health or safety of the patients, the staff, or the public. These emergencies include, but are not limited to; fire, equipment or power failures, care-related emergencies, water supply interruption, and natural disasters likely to occur in the facility’s geographic area.
Emergency Plans

V414: The facility must:

(i) Have a plan to obtain emergency medical system assistance when needed;

(ii) Evaluate at least annually the effectiveness of the emergency and disaster plans and update them as necessary; and

(iii) Contact its local disaster management agency at least annually to ensure that such agency is aware of dialysis facility needs in the event of an emergency.
Who qualifies as a local disaster management agency?

Local Fire Department

County OEM- List available at

http://www.state.nj.us/njoem/about/association.html
Documentation

Documentation of annual meeting with local emergency provider must be kept by the dialysis facility. The state DOH may ask for documentation when they are conducting an inspection.

Keep a book documenting these meetings with all emergency providers. Have a sign in sheet to show who participated in the meeting.
Risk Assessment
Interpretive Guidance

Dialysis facilities must consider the potential of and develop a plan for natural and man-made disasters in their geographic locations (e.g. hurricanes in the coastal regions; snow and ice storms throughout NJ; floods near rivers; terrorist attacks near bridges, tunnels, cities, etc.)
What to do?

**Review** your facility location

**Assess** potential natural disasters

**Assess** potential man-made disasters, i.e. terrorism

**Develop** a plan that will address each potential risk factor

**Implement** plan when emergency/disaster strikes
Emergency Preparedness of Staff

V409: The dialysis facility must provide appropriate training and orientation in emergency preparedness for staff. Staff training must be provided and evaluated at least annually.
Staff training must ensure that staff can demonstrate a knowledge of emergency procedures, including informing patients of:

a. What to do;
b. Where to go;
c. Whom to contact if an emergency occurs while the patient is not in the dialysis facility; and
d. How to disconnect themselves from the dialysis machine if an emergency occurs.
8:43A-24.16 Standards for Licensure for Ambulatory Care Facilities

(a) An emergency generator shall be provided in a room which shall have a one-hour fire rating with an approved fresh air intake and an explosion release. All machines shall be connected to the emergency generator so that all machines will operate for at least four hours following a power shutdown or outage.
State DHSS Recommendations

**Ensure** that the emergency exit door is wide enough to fit a dialysis chair through in the event of an emergency evacuation. This has been a problem at several facilities that were inspected by the NJDHSS.

**Ensure** that evacuation kits are kept properly; have enough supplies to accommodate the amount of patients for at least one patient shift at a minimum.
Network Role in Emergency/Disaster Preparedness

As required by CMS:

1. Assist providers/facilities in developing plans for local emergencies/disasters;

2. Maintain a phone system to ensure that Network staff members can be contacted as necessitated by the emergency/disaster;

3. Communicate with facilities in affected disaster areas to identify facilities that are impacted. The Network will make available to the public the open and closed status of the facilities in the affected area at: www.dialysisunits.com;
Network Role (Continued)

4. Assist family members and treating facilities in locating displaced patients and exchanging critical medical information for these patients;

5. If a family member is able to provide sufficient identification of the displaced patient, the Network shall give the family member contact information for the current treating facility, if known;
6. If the current treating facility is able to provide sufficient identification of the displaced patient, the Network shall give the facility critical medical information, as available; and

7. Organize or participate in national and/or regional calls with providers, emergency worker, and other essential person to ensure coordination and that the needs of individuals with ESRD are being met.
What Does The Network Expect?

1. **Conduct** a risk assessment
2. **Develop** an emergency plan incorporating natural and man-made risks
3. **Educate** staff and patients regarding the plan
4. **Meet yearly** with local emergency provider and document meeting.
5. **Complete** the following Emergency List and have it posted by nursing station.
# Emergency/Disaster Information

## Contact List

<table>
<thead>
<tr>
<th></th>
<th>Telephone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRE:</td>
<td>911</td>
</tr>
<tr>
<td>POLICE:</td>
<td>911</td>
</tr>
<tr>
<td>EMS:</td>
<td>911</td>
</tr>
</tbody>
</table>

## STAFF LIST

<table>
<thead>
<tr>
<th>Role</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADMINISTRATOR:</td>
<td></td>
</tr>
<tr>
<td>HEAD NURSE:</td>
<td></td>
</tr>
<tr>
<td>CHIEF TECHNICIAN:</td>
<td></td>
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<tr>
<td>MEDICAL DIRECTOR:</td>
<td></td>
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</tbody>
</table>

## EMERGENCY CONTACTS:

<table>
<thead>
<tr>
<th>Contact Type</th>
<th>Telephone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>BACK-UP DIALYSIS PROVIDER:</td>
<td></td>
</tr>
<tr>
<td>BUILDING MANAGEMENT:</td>
<td></td>
</tr>
<tr>
<td>CORPORATE HOTLINE:</td>
<td></td>
</tr>
<tr>
<td>ESRD NETWORK 3</td>
<td>609-490-0310</td>
</tr>
<tr>
<td>FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)</td>
<td>1-800-480-2520</td>
</tr>
<tr>
<td>FIRE DEPT-NON EMERGENCY NUMBER</td>
<td></td>
</tr>
<tr>
<td>HAZARDOUS MATERIAL (OSHA)</td>
<td>1-800-321-6742</td>
</tr>
<tr>
<td>LOCAL ELECTRIC COMPANY:</td>
<td></td>
</tr>
<tr>
<td>LOCAL GAS COMPANY:</td>
<td></td>
</tr>
<tr>
<td>LOCAL WATER COMPANY:</td>
<td></td>
</tr>
<tr>
<td>NJ DEPARTMENT OF HEALTH AND SENIOR SERVICES</td>
<td>609-292-7837</td>
</tr>
<tr>
<td>NEAREST HOSPITAL:</td>
<td></td>
</tr>
<tr>
<td>NEAREST TRAUMA CENTER:</td>
<td></td>
</tr>
<tr>
<td>OEM-STATE</td>
<td>1-866-472-3365</td>
</tr>
<tr>
<td>OEM-COUNTY:</td>
<td></td>
</tr>
<tr>
<td>POISON CONTROL</td>
<td>1-800-222-1222</td>
</tr>
<tr>
<td>POLICE DEPARTMENT-NON-EMERGENCY NUMBER</td>
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<tr>
<td>TELEPHONE REPAIR</td>
<td>611</td>
</tr>
<tr>
<td>WATER TREATMENT CONTRACTOR:</td>
<td></td>
</tr>
<tr>
<td>KIDNEY COMMUNITY EMERGENCY RESPONSE COALITION (KCER)</td>
<td>1-866-901-3773</td>
</tr>
</tbody>
</table>

## Other Numbers

- FEDEAL EMERGENCY MANAGEMENT AGENCY (FEMA): 1-800-480-2520
- OEM-STATE: 1-866-472-3365
- OEM-COUNTY: 1-800-222-1222
- POISON CONTROL: 1-800-222-1222
- TELEPHONE REPAIR: 611
- WATER TREATMENT CONTRACTOR: 611
- KIDNEY COMMUNITY EMERGENCY RESPONSE COALITION (KCER): 1-866-901-3773
Emergency/Disaster List

QIRN3 will email the Emergency/Disaster list to each facility administrator. Please:

1. **Complete** the list with information relevant to your facility.

2. **Post** the list near the nurses station.

3. **Educate** your staff regarding the availability of information on the list to be utilized during an emergency.
Resources Available

Emergency Preparedness and Response for Dialysis Facilities (CMS Publication)


Kidney Community Emergency Response (KCER)  www.kcercoalition.com
Questions?

Contact: Joan Wickizer
Patient Services Coordinator
QIRN3
609-490-0310 Ext. 2430
jwickizer@nw3.esrd.net
Thank you for all your efforts to ensure the safety and well-being of your patients and staff.